



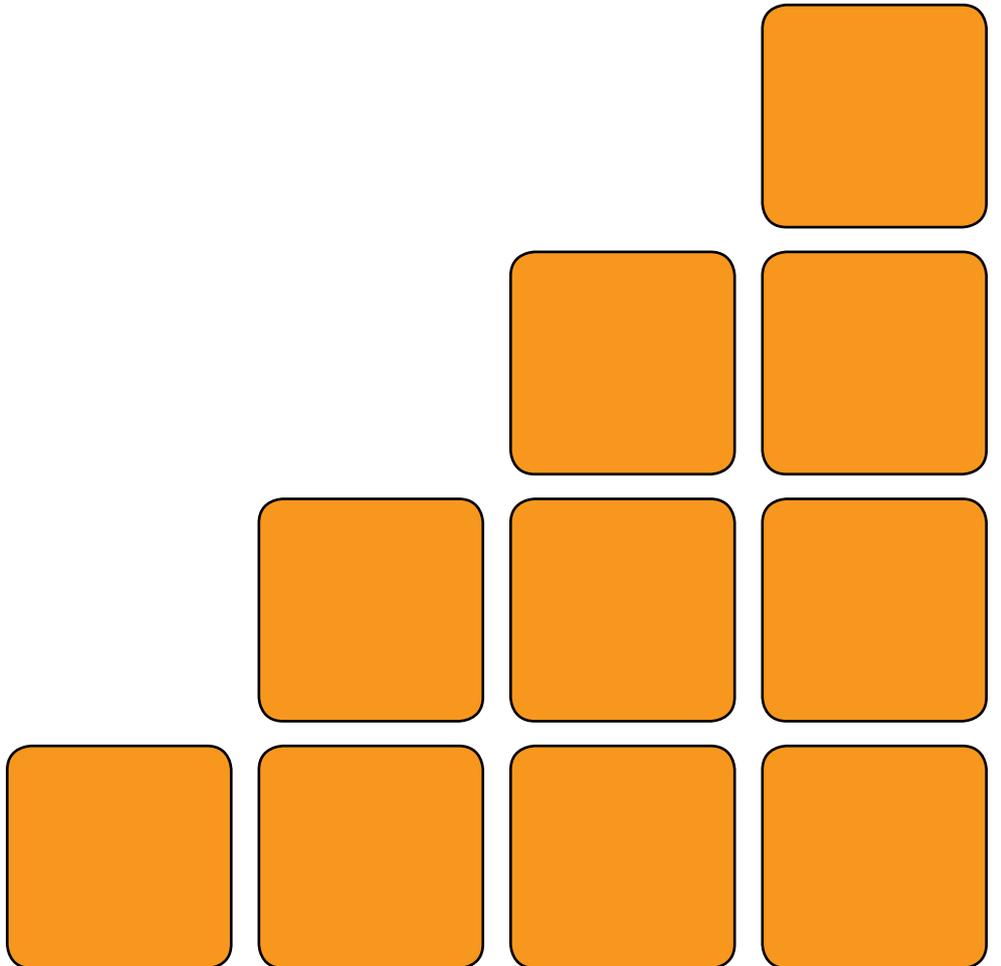
Cut hair using basic barbering techniques

UHB81

Learner name:

Learner number:

SVQ



UHB81

Cut hair using basic barbering techniques

This unit is about the precision cutting skills involved in barbering to achieve a variety of looks and neckline finishes for men using club cutting, scissor over comb, clipper over comb, thinning and freehand techniques.

To carry out this unit, you will need to maintain a high level of health, safety and hygiene throughout your work. You will also need to maintain a professional personal appearance and demonstrate effective communication skills.

In this unit, razors will only be used for removing unwanted hair outside the outline shape.

The main outcomes of this unit are:

1. Maintain effective and safe methods of working when cutting hair
2. Cut hair to achieve a variety of looks

NOS

SKACB2

SCQF Level

5

SCQF Credit Points

13

Observation(s)

8

External paper(s)

0



Cut hair using basic barbering techniques

Learning outcomes

On completion of this unit you will:

1. Be able to maintain effective and safe methods of working when cutting hair
2. Be able to cut hair to achieve a variety of looks
3. Know and understand how to maintain effective and safe methods of working when cutting hair
4. Know and understand how to cut hair to achieve a variety of looks

Evidence requirements

1. *Environment*
Evidence for this unit may be gathered within the workplace or realistic working environment (RWE).
2. *Simulation*
Simulation is not allowed in this unit.
3. *Observation outcomes*
Competent performance of Observation outcomes must be demonstrated on **at least eight occasions on different clients**. Assessor observations, witness testimonies and products of work are likely to be the most appropriate sources of performance evidence. Professional discussion may be used as supplementary evidence for those criteria that do not naturally occur.

Assessed observations should not be carried out on the same day for the same learning outcome. There should be sufficient time between assessments for reflection and personal development.

You need to meet the same standard on a regular and consistent basis. Separating the assessments by a period of at least two weeks is recommended as competence must be demonstrated on a consistent and regular basis.

4. *Range*
All ranges must be practically demonstrated or other forms of evidence produced to show they have been covered.
5. *Knowledge outcomes*
There must be evidence that you possess all the knowledge and understanding listed in the Knowledge section of this unit. In most cases this can be done by professional discussion and/or oral questioning. Other methods, such as projects, assignments and/or reflective accounts may also be used.
6. *Tutor/Assessor guidance*
Your tutor **must** refer to the '**Habia Assessment Strategy**' when delivering this unit to ensure that you cover all the requirements for this unit. This can be found on www.vtct.org.uk under the relevant qualification page.

You will be guided by your tutor/assessor on how to achieve learning outcomes and cover ranges in this unit. All outcomes and ranges must be achieved.
7. *External paper*
There is no external paper requirement for this unit.

Achieving observations and range

Achieving observation outcomes

Your assessor will observe your performance of practical tasks. The minimum number of competent observations required is indicated in the Evidence requirements section of this unit.

Criteria may not always naturally occur during a practical observation. In such instances you will be asked questions to demonstrate your competence in this area. Your assessor will document the criteria that have been achieved through professional discussion and/or oral questioning. This evidence will be recorded by your assessor in written form or by other appropriate means.

Your assessor will sign off a learning outcome when all criteria have been competently achieved.

Achieving range

The range section indicates what must be covered. Ranges should be practically demonstrated as part of an observation. Where this is not possible other forms of evidence may be produced. All ranges must be covered.

Your assessor will document the portfolio reference once a range has been competently achieved.

National Occupational Standards (NOS)

All observation evidence and knowledge requirements from the NOS SKACB2 are included in this record of assessment. You must demonstrate in your everyday work that you have met this standard for cut hair using basic barbering techniques. This can be found on the NOS website www.ukstandards.co.uk.



Observations

Learning outcome 1

Be able to maintain effective and safe methods of working when cutting hair

You must be able to:

- a. Maintain your responsibilities for health and safety throughout the service
- b. Protect your client's clothing throughout the service
- c. Keep your client's skin free of excess hair cuttings throughout the service
- d. Position your client to meet the needs of the service without causing them discomfort
- e. Ensure your own posture and position whilst working minimises fatigue and the risk of injury
- f. Keep your work area clean and tidy throughout the service
- g. Use working methods that:
 - Minimise the risk of damage to tools and equipment
 - Ensure the use of gloves when using razors
 - Minimise the risk of cross-infection
 - Make effective use of your working time
 - Ensure the use of clean resources
 - Minimise the risk of harm or injury to yourself and others
 - Promote environmental and sustainable working practices
- h. Ensure your personal hygiene, protection and presentation meets accepted industry and organisational requirements
- i. Follow workplace and suppliers' or manufacturers' instructions for the safe use of equipment, materials and products
- j. Dispose of waste materials and sharps
- k. Complete the cutting service within a commercially viable time

*May be assessed by supplementary evidence.

Observation	1	2	3	4
Date achieved				
Criteria questioned orally				
Portfolio reference				
Assessor initials				
Learner signature				
Observation	5	6	7	8
Date achieved				
Criteria questioned orally				
Portfolio reference				
Assessor initials				
Learner signature				



Learning outcome 2

Be able to cut hair to achieve a variety of looks

You must be able to:

- a. Prepare your client's hair prior to cutting
- b. Confirm with your client the look agreed during consultation prior to commencing the cut
- c. Create and follow the cutting guideline(s) to achieve the required look
- d. Use cutting techniques that suit your client's hair type and achieve the desired look
- e. Adapt your cutting techniques to take account of factors likely to influence the service
- f. Change your own position and that of your client to help you ensure the accuracy of the cut
- g. Establish accurate distribution of weight, balance and shape of the hair
- h. Create neckline shapes taking account of the natural hairline
- i. Achieve outlines that are accurate and remove unwanted hair outside the desired outline shape
- j. Balance and shape sideburns to suit the hair style and to meet your client's requirements
- k. Consult with your client during the cutting process to confirm the desired look
- l. Make a final visual check to ensure that the finished cut and outlines are accurate
- m. Leave hair ready for the next part of the service or finish to meet your client's requirements
- n. Confirm your client's satisfaction with the finished cut
- o. Give your client advice and recommendations on the service provided

**May be assessed by supplementary evidence.*



Learning outcome 2 (continued)

Be able to cut hair to achieve a variety of looks

Observation	1	2	3	4
Date achieved				
Criteria questioned orally				
Portfolio reference				
Assessor initials				
Learner signature				
Observation	5	6	7	8
Date achieved				
Criteria questioned orally				
Portfolio reference				
Assessor initials				
Learner signature				



Observation range

You must practically demonstrate that you have:

Used all tools and equipment	Portfolio reference
Scissors	
Clippers	
Clipper attachments	
Trimmers	
Razors	
Cut both types of hair	Portfolio reference
Wet	
Dry	
Cut a minimum of 8 looks	Portfolio reference
Uniform layer	
Square layer	
Graduation	
Flat top	
With a fringe	
With a parting	
Around the ear outline	
Over the ear	
With a fade	
Eyebrow trim	

It is strongly recommended that all range items are practically demonstrated. Where this is not possible, other forms of evidence may be produced to demonstrate competence.



You must practically demonstrate that you have:

Used all techniques	Portfolio reference
Club cutting	
Scissor over comb	
Clipper over comb	
Freehand	
Thinning	
Fading	
Taken into account all factors	Portfolio reference
Hair characteristics	
Hair classifications	
Head and face shape	
Presence of male pattern baldness	
Piercings	
Adverse skin conditions	
Created all neckline shapes	Portfolio reference
Tapered	
Squared	
Full neck line	
Achieved all outline shapes	Portfolio reference
Natural	
Created	
Tapered	
Given all advice and recommendations	Portfolio reference
How to maintain their look	
Time interval between services	
Future and present products and services	

It is strongly recommended that all range items are practically demonstrated. Where this is not possible, other forms of evidence may be produced to demonstrate competence.

Developing knowledge

Achieving knowledge outcomes

You will be guided by your tutor and assessor on the evidence that needs to be produced. Your knowledge and understanding will be assessed using the assessment methods listed below*:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

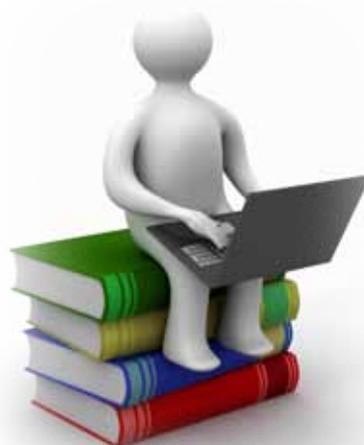
Where applicable your assessor will integrate knowledge outcomes into practical observations through professional discussion and/or oral questioning.

When a criterion has been orally questioned and achieved, your assessor will record this evidence in written form or by other appropriate means. There is no need for you to produce additional evidence as this criterion has already been achieved.

Some knowledge and understanding outcomes may require you to show that you know and understand how to do something. If you have practical evidence from your own work that meets knowledge criteria, then there is no requirement for you to be questioned again on the same topic.

**This is not an exhaustive list.*

Knowledge



Learning outcome 3

Know and understand how to maintain effective and safe methods of working when cutting hair

You must know and understand:	Portfolio reference
a. Your responsibilities for health and safety as defined by any specific legislation covering your job role	
b. Your salon's requirements for client preparation	
c. The range of protective clothing that should be available for clients	
d. Why it is important to use gloves when using a razor	
e. Why it is important to protect clients from hair cuttings	
f. How the position of your client and yourself can affect the desired outcome and reduce fatigue and the risk of injury	
g. The correct use and maintenance of cutting tools	
h. Why it is important to position your cutting tools for ease of use	
i. The safety considerations which must be taken into account when cutting hair	
j. The different types of working methods that promote environmental and sustainable working practices	
k. Why it is important to avoid cross-infection and cross-infestation	
l. The importance of following your stylist's instructions including effective use of your working time	
m. Why it is important to keep your work area clean and tidy	
n. Methods of cleaning, disinfecting and sterilisation used in salons	
o. Methods of working safely and hygienically and which minimise the risk of cross-infection and cross-infestation	



Learning outcome 3 (continued)

Know and understand how to maintain effective and safe methods of working when cutting hair

You must know and understand:	Portfolio reference
p. The hazards and risks which exist in your workplace and the safe working practices which you must follow	
q. The importance of personal hygiene, protection and presentation in maintaining health and safety in your workplace	
r. Suppliers' and manufacturers' instructions which you must follow for the safe use of equipment, materials and products	
s. The correct methods of waste disposal	
t. Your salon's expected service times for different cutting looks	



Learning outcome 4

Know and understand how to cut hair to achieve a variety of looks

You must know and understand:	Portfolio reference
a. How to prepare your client's hair prior to cutting	
b. Why hair products should be removed from the hair prior to cutting	
c. The importance of correctly combing out the hair prior to cutting	
d. Which tools can be used on either wet or dry hair or both	
e. The importance of confirming with your client the look agreed during consultation prior to commencing the cut	
f. The reasons for establishing and following guidelines	
g. How to create and follow a guideline for different cutting looks	
h. How and when to use different cutting techniques and the effects achieved	
i. The importance of considering weight distribution and working with the natural growth patterns of the hair	
j. How different cutting angles will impact on weight distribution, balance and the degree of graduation	
k. The importance of applying the correct degree of tension to the hair when cutting	
l. The factors that must be taken into consideration prior to and during cutting and how these may impact on the cutting service	
m. The types of clippers, clipper blades and attachments available and the effects that these achieve	
q. How to safely carry out an eyebrow trim	
r. The factors which should be considered when cutting wet hair and dry hair	



Learning outcome 5

Know and understand cutting techniques

You must know and understand:	Portfolio reference
s. The importance of changing your own position and that of your client to help you ensure the accuracy of the cut	
t. The importance of keeping the hair damp when wet cutting	
u. The importance of establishing accurate distribution of weight, balance and shape by regularly cross-checking the cut	
v. How to create different neckline and outline shapes	
w. The importance of cutting to the natural neckline in barbering	
x. How to achieve outlines that are accurate and remove unwanted hair outside the desired outline shape	
y. The importance of balance and shape sideburns to suit the hair style and to meet your client's requirements	
z. The importance of consulting with clients throughout the cutting process	
aa. The visual checks required to ensure the finished cut and outlines are accurate	
ab. The importance of leaving hair ready for the next part of the service or finish to meet your client's requirements	
ac. The importance of confirming your client's satisfaction with the finished cut	
ad. The average rate of hair growth	
ae. The known causes and typical patterns of male pattern baldness	
af. The importance of providing advice and recommendations on the products and services provided in the salon	



Knowledge range

You must know and understand:

Health and safety - your responsibilities for health and safety as defined by any specific legislation covering your job role		Portfolio reference
Health and Safety at Work Act		
The Reporting of Injuries, Diseases and Dangerous Occurrence Regulations (RIDDOR)		
The Health and Safety (First Aid) Regulations		
The Regulatory Reform (Fire Safety) Order		
The Manual Handling Operations Regulations		
The Control of Substances Hazardous to Health Regulations (COSHH)		
The Electricity at Work Regulations		
The Environmental Protection Act		
The Management of Health and Safety at Work Regulations		
The Health and Safety (Information for Employees) Regulations		
Environmental and sustainable working practices - the different types of working methods that promote environmental and sustainable working practices		Portfolio reference
Reducing waste and managing waste (recycle, reuse, safe disposal)		
Reducing energy usage (energy efficiency hairdryers, low energy lighting, utilising solar panels)		
Reducing water usage and other resources		
Preventing pollution		
Using disposable items (easy-dry towels)		
Using recycled, eco friendly furniture		
Using low-chemical paint		
Using organic and allergy-free hair products		
Using ultra-low ammonia hair colourants		
Using environmentally-friendly product packaging		
Choosing responsible domestic products (Fairtrade tea and coffee)		
Encouraging carbon-reducing journeys to work		



You must know and understand:

Factors - the different factors that must be taken into consideration prior to and during cutting and how these may impact on the cutting service		Portfolio reference
Hair classifications		
Hair characteristics		
Head and face shape		
Hair growth patterns		
Techniques - how and when to use different cutting techniques and the effects achieved		Portfolio reference
Club cutting		
Scissor over comb		
Clipper over comb		
Freehand		
Thinning		
Fading		
Looks - how to create and follow a guideline for different cutting looks		Portfolio reference
Uniform layer		
Square layer		
Graduation		
Flat top		
With a fringe		
With a parting		
Around the ear outline		
Over the ear		
With a fade		
Eyebrow trim		
Advice and recommendations		Portfolio reference
Additional services		
Additional products		