



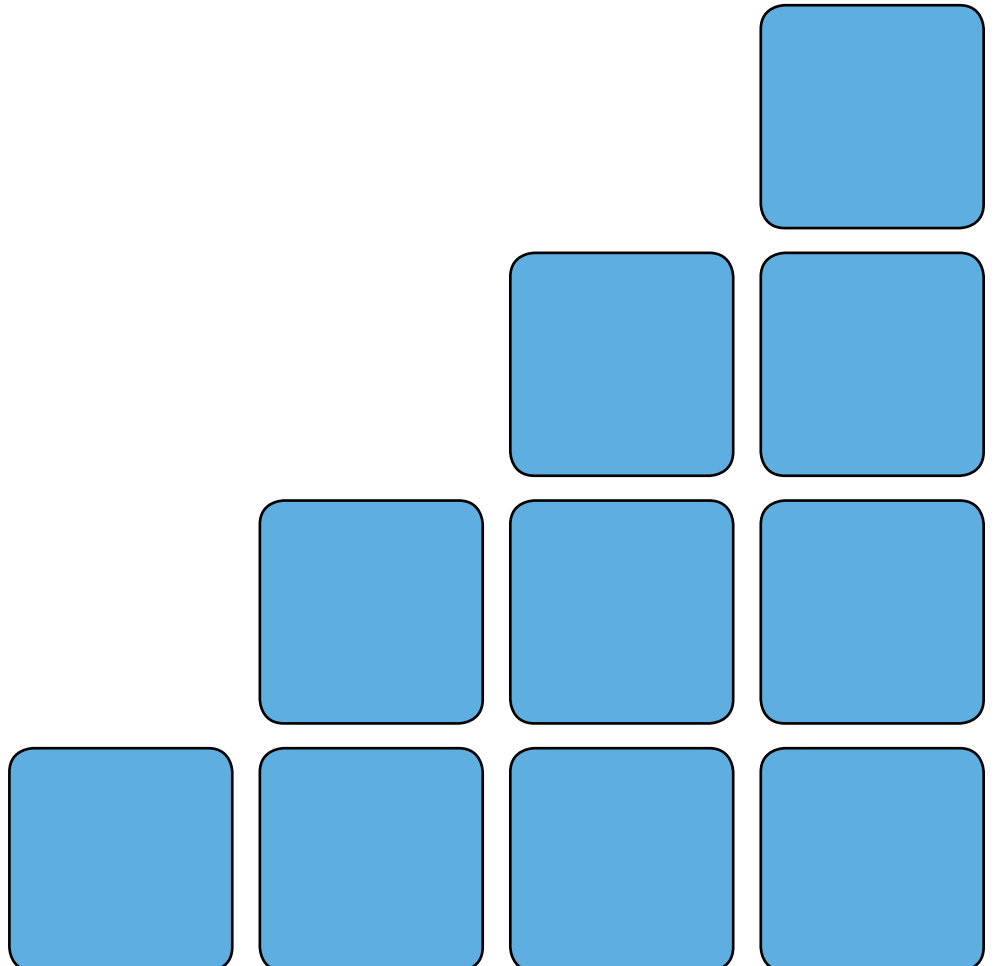
# Enhance the appearance of the eyebrows

UBT161

Learner name:

Learner number:

SVQ





# UBT161

## Enhance the appearance of the eyebrows

This unit is about providing treatments to enhance the eyebrows. You will need to be able to provide eyebrow shaping with tweezers, eyebrow artistry using a variety of different techniques and provide the relevant aftercare advice to clients. Eyebrow artistry will include eyebrow tinting for clients with different hair colour characteristics and temporary colour application using powder and pencil.

To carry out this unit you will need to maintain effective health, safety and hygiene throughout your work. You will also need to maintain your personal appearance and demonstrate effective communication and consultation skills.

The main outcomes of this unit are:

1. Maintain safe and effective methods of working when enhancing the appearance of eyebrows
2. Consult, plan and prepare for the service
3. Colour eyebrows
4. Shape eyebrows

NOS

# SKABT5

SCQF Level

**5**

SCQF Credit Points

**4**

Observation(s)

**3**

External paper(s)

**1**



# Enhance the appearance of the eyebrows

## Learning outcomes

On completion of this unit you will:

1. Be able to maintain safe and effective methods of working when enhancing the appearance of eyebrows
2. Be able to consult, plan and prepare for the service
3. Be able to colour eyebrows
4. Be able to shape eyebrows
5. Know and understand how to maintain safe and effective methods of working when enhancing the appearance of eyebrows
6. Know and understand how to consult, plan and prepare for the service
7. Know and understand how to colour eyebrows
8. Know and understand how to shape eyebrows

## Evidence requirements

1. *Environment*  
Evidence for this unit may be gathered within the workplace or realistic working environment (RWE).
2. *Simulation*  
Simulation is not allowed in this unit.
3. *Observation outcomes*  
Competent performance of Observation outcomes must be demonstrated on **at least three occasions involving three different clients. Your assessor will want to see you apply tint to eyebrows on two occasions.**  
  
Assessor observations, witness testimonies and products of work are likely to be the most appropriate sources of performance

evidence. Professional discussion may be used as supplementary evidence for those criteria that do not naturally occur.

Assessed observations should not be carried out on the same day for the same learning outcome. There should be sufficient time between assessments for reflection and personal development.

You need to meet the same standard on a regular and consistent basis. Separating the assessments by a period of at least two weeks is recommended as competence must be demonstrated on a consistent and regular basis.

4. *Range*  
All ranges must be practically demonstrated or other forms of evidence produced to show they have been covered.
5. *Knowledge outcomes*  
There must be evidence that you possess all the knowledge and understanding listed in the Knowledge section of this unit. In most cases this can be done by professional discussion and/or oral questioning. Other methods, such as projects, assignments and/or reflective accounts may also be used.
6. *Tutor/Assessor guidance*  
Your tutor **must** refer to the '**Habia Assessment Strategy**' when delivering this unit to ensure that you cover all the requirements for this unit. This can be found on [www.vtct.org.uk](http://www.vtct.org.uk) under the relevant qualification page.  
  
You will be guided by your tutor/assessor on how to achieve learning outcomes and cover ranges in this unit. All outcomes and ranges must be achieved.
7. *External paper*  
Knowledge and understanding in this unit will be assessed by an external paper. **There is one external paper that must be achieved.**

# Achieving observations and range

## Achieving observation outcomes

Your assessor will observe your performance of practical tasks. The minimum number of competent observations required is indicated in the Evidence requirements section of this unit.

Criteria may not always naturally occur during a practical observation. In such instances you will be asked questions to demonstrate your competence in this area. Your assessor will document the criteria that have been achieved through professional discussion and/or oral questioning. This evidence will be recorded by your assessor in written form or by other appropriate means.

Your assessor will sign off a learning outcome when all criteria have been competently achieved.

## Achieving range

The range section indicates what must be covered. Ranges should be practically demonstrated as part of an observation. Where this is not possible other forms of evidence may be produced. All ranges must be covered.

Your assessor will document the portfolio reference once a range has been competently achieved.

## National Occupational Standards (NOS)

All observation evidence and knowledge requirements from the NOS SKABT5 are included in this record of assessment. You must demonstrate in your everyday work that you have met this standard for enhancing the appearance of the eyebrows. This can be found on the NOS website [www.ukstandards.co.uk](http://www.ukstandards.co.uk).



# Observations

## Learning outcome 1

### Be able to maintain safe and effective methods of working when enhancing the appearance of eyebrows

You must be able to:

- a. Maintain your responsibilities for health and safety throughout the service
- b. Prepare and protect your client and yourself to meet legal and organisational requirements
- c. Position your client to meet the needs of the service
- d. Ensure your own posture and working methods minimise fatigue and the risk of injury to yourself and others
- e. Ensure environmental conditions are suitable for the client and the service
- f. Keep your work area clean and tidy throughout the service
- g. Use working methods that minimise the risk of cross-infection
- h. Ensure the use of clean equipment and materials
- i. Promote environmental and sustainable working practices
- j. Follow workplace and suppliers' or manufacturers' instructions for the safe use of equipment, materials and products
- k. Dispose of waste materials to meet legal requirements
- l. Complete the service within a commercially viable time

\* May be assessed by supplementary evidence.

| Observation                | 1 | 2 | 3 |
|----------------------------|---|---|---|
| Date achieved              |   |   |   |
| Criteria questioned orally |   |   |   |
| Portfolio reference        |   |   |   |
| Assessor initials          |   |   |   |
| Learner signature          |   |   |   |



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## Learning outcome 2

### Be able to consult, plan and prepare for the service

You must be able to:

- a. Use consultation techniques to determine the client's service plan
- b. Ensure that informed and signed parent or guardian consent is obtained for minors prior to any service
- c. Ensure that a parent or guardian is present throughout the service for minors under the age of 16
- d. Recognise any contra-indications and take the necessary action
- e. Agree the service and outcomes that meet the client's needs
- f. Carry out a skin sensitivity test on the client, prior to the service and record the results
- g. Select and prepare equipment and materials for the service required
- h. Cleanse and prepare the brow area
- i. Give your client advice and recommendations on the service provided
- j. Ensure the client's records are completed and signed by you and the client

\*May be assessed by supplementary evidence.

| Observation                | 1 | 2 | 3 |
|----------------------------|---|---|---|
| Date achieved              |   |   |   |
| Criteria questioned orally |   |   |   |
| Portfolio reference        |   |   |   |
| Assessor initials          |   |   |   |
| Learner signature          |   |   |   |





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**Learning outcome 3**

**Be able to colour eyebrows**

You must be able to:

- a. Select eyebrow artistry to suit the client's hair colour characteristics and their requirements
- b. Colour and define the eyebrow using eyebrow artistry techniques
- c. Prevent the spread of products on to the client's skin, clothes and surrounding areas during application
- d. Remove excess product from the eyebrows with minimum discomfort to the client
- e. Ensure the finished result is to the client's satisfaction

*\* May be assessed by supplementary evidence.*

|                            |   |   |   |
|----------------------------|---|---|---|
| Observation                | 1 | 2 | 3 |
| Date achieved              |   |   |   |
| Criteria questioned orally |   |   |   |
| Portfolio reference        |   |   |   |
| Assessor initials          |   |   |   |
| Learner signature          |   |   |   |



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## Learning outcome 4

### Be able to shape eyebrows

You must be able to:

- a. Confirm the client's understanding of the service prior to commencement and clarify the eyebrow shape required
- b. Keep the skin taut to minimise discomfort to the client
- c. Remove the hair in the direction of the hair growth to meet client requirements
- d. Create a well-balanced, proportioned and defined eyebrow shape
- e. Ensure the area is free of unwanted hair and treated with a soothing product
- f. Ensure the finished shape is to the client's satisfaction

\*May be assessed by supplementary evidence.

| Observation                | 1 | 2 | 3 |
|----------------------------|---|---|---|
| Date achieved              |   |   |   |
| Criteria questioned orally |   |   |   |
| Portfolio reference        |   |   |   |
| Assessor initials          |   |   |   |
| Learner signature          |   |   |   |



# Observation range

You must practically demonstrate that you have:

|   |                            |
|---|----------------------------|
| <b>Used all consultation techniques</b>                           | <b>Portfolio reference</b> |
| Questioning   |                            |
| Listening   |                            |
| Visual  |                            |
| Manual  |                            |
| Written   |                            |
| <b>Dealt with a minimum of 1 necessary action</b>                 | <b>Portfolio reference</b> |
| Encouraging the client to seek medical advice                     |                            |
| Explaining why the treatment cannot be carried out                |                            |
| Modification of the treatment                                     |                            |
| <b>Provided all types of aftercare advice and recommendations</b> | <b>Portfolio reference</b> |
| Suitable aftercare products and their uses                        |                            |
| Avoidance of activities which may cause contra-actions            |                            |
| Time intervals between treatments                                 |                            |
| Present and future products and services                          |                            |
| <b>Used all eyebrow artistry</b>                                  | <b>Portfolio reference</b> |
| Powder  |                            |
| Tint  |                            |
| Pencil  |                            |
| <b>Worked with a minimum of 2 hair colouring characteristics</b>  | <b>Portfolio reference</b> |
| Fair  |                            |
| Red   |                            |
| Dark  |                            |
| White   |                            |
| <b>Covered both types of eyebrow shaping</b>                      | <b>Portfolio reference</b> |
| Total reshape of the brow   |                            |
| Maintenance of original brow shape                                |                            |

It is strongly recommended that all range items are practically demonstrated. Where this is not possible, other forms of evidence may be produced to demonstrate competence.

# Developing knowledge

## Achieving knowledge outcomes

You will be guided by your tutor and assessor on the evidence that needs to be produced. Your knowledge and understanding will be assessed using the assessment methods listed below\*:

- Projects
- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies
- Professional discussion

*\*This is not an exhaustive list.*

Where applicable your assessor will integrate knowledge outcomes into practical observations through professional discussion and/or oral questioning.

When a criterion has been orally questioned and achieved, your assessor will record this evidence in written form or by other appropriate means. There is no need for you to produce additional evidence as this criterion has already been achieved.

Some knowledge and understanding outcomes may require you to show that you know and understand how to do something. If you have practical evidence from your own work that meets knowledge criteria, then there is no requirement for you to be questioned again on the same topic.

## Achieving the external paper

The external paper will test your knowledge of all criteria in this section. **A pass mark of 70% must be achieved.**

Your assessor will complete this table when the 70% pass mark has been achieved.

| Paper  | Date achieved | Assessor initials |
|--------|---------------|-------------------|
| 1 of 1 |               |                   |

# Knowledge



## Learning outcome 5

### Know and understand how to maintain safe and effective methods of working when enhancing the appearance of eyebrows

| You must know and understand:   | Portfolio reference |
|---|---------------------|
| a. Your responsibilities for health and safety as defined by any specific legislation covering your job role                |                     |
| b. The legal and organisational requirements for client protection and preparation  |                     |
| c. The legal and organisational requirements for your own personal hygiene, protection and appearance                       |                     |
| d. Safe positioning techniques for yourself and the client to prevent discomfort  |                     |
| e. The necessary environmental conditions for services such as heating and ventilation and why these are important          |                     |
| f. Why it is important to keep your work area clean and tidy  |                     |
| g. Methods of cleaning, disinfection and sterilisation  |                     |
| h. Methods of working safely and hygienically to avoid the risk of cross-infection  |                     |
| i. The different types of working methods that promote environmental and sustainable working practices                      |                     |
| j. The hazards and risks which exist in your workplace and the safe working practices which you must follow                 |                     |
| k. Suppliers' and manufacturers' instructions, which you must follow, for the safe use of equipment, materials and products |                     |
| l. The legal requirements for waste disposal  |                     |
| m. The reasons for completing the treatment in a commercially viable time   |                     |

*Requirements highlighted in white will be assessed in the external paper.*



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## Learning outcome 6

### Know and understand how to consult, plan and prepare for the service

| You must know and understand:   | Portfolio reference |
|---|---------------------|
| a. Why it is important to communicate with clients in a professional manner                       |                     |
| b. How to complete a consultation taking into account the client's diverse needs                  |                     |
| c. The legal requirements for providing services to minors under 16 years of age                  |                     |
| d. The age at which an individual is classed as a minor and how this differs nationally           |                     |
| e. The importance of agreeing the service that meets the client's needs                           |                     |
| f. The legal significance of gaining signed, informed client consent to carry out the service     |                     |
| g. The legislative requirements for storing and protecting client data                            |                     |
| h. The contra-indications requiring medical referral and why                                      |                     |
| i. How to recognise contra-indications that would prevent or restrict the service                 |                     |
| j. The necessary action to take in relation to specific contra-indications when referring clients |                     |
| k. The reasons for not naming specific contra-indications when referring clients                  |                     |
| l. The procedure for carrying out a skin sensitivity test prior to eyebrow enhancement services   |                     |
| m. The reasons for carrying out a skin sensitivity test and recording the results                 |                     |
| n. The preparation requirements for different eyebrow enhancement treatments                      |                     |
| o. The advice and recommendations on the products and services                                    |                     |

*Requirements highlighted in white will be assessed in the external paper.*



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## Learning outcome 7

### Know and understand how to colour eyebrows

| You must know and understand:  | Portfolio reference |
|--|---------------------|
| a. How to select and apply different eyebrow artistry techniques to suit the client's hair colour characteristics and their requirements |                     |
| b. The different types of products used for eyebrow artistry and their effects   |                     |
| c. Hair colour characteristics and how they can affect the tint development time   |                     |
| d. How to select, mix and remove products and minimise wastage   |                     |
| e. How oxidation affects the shelf life of tint and at what point in the tinting process the tint should be mixed                        |                     |
| f. The possible contra-actions that may occur, how to deal with them and what advice to give to the client                               |                     |

*Requirements highlighted in white will be assessed in the external paper.*



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## Learning outcome 8

### Know and understand how to shape eyebrows

| You must know and understand:  | Portfolio reference |
|--|---------------------|
| a. How to advise the client and assess the eyebrow shape and proportions in relation to clients facial features and existing eyebrow shape |                     |
| b. The types of equipment and products used for eyebrow shaping  |                     |
| c. The features and benefits of using automatic and manual tweezers  |                     |
| d. How to remove the hair in relation to the direction of hair growth  |                     |
| e. The different methods used to ensure client comfort   |                     |
| f. How to create a symmetrical and well balanced shape   |                     |
| g. The expected skin reaction to eyebrow shaping   |                     |
| h. The types of soothing agents available and their effects on the eye area  |                     |

*Requirements highlighted in white will be assessed in the external paper.*





# Knowledge range

You must know and understand:

| Health and safety*  | Portfolio reference |
|---|---------------------|
| Health and Safety at Work Act   |                     |
| The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR)              |                     |
| The Health and Safety (First Aid) Regulations   |                     |
| The Regulatory Reform (Fire Safety) Order   |                     |
| The Manual Handling Operations Regulations  |                     |
| The Control of Substances Hazardous to Health Regulations (COSHH)                               |                     |
| The Electricity at Work Regulations   |                     |
| The Environmental Protection Act  |                     |
| The Management of Health and Safety at Work Regulations   |                     |
| The Health and Safety (Information for Employees) Regulations                                   |                     |
| Environmental and sustainable working practices*  | Portfolio reference |
| Reducing waste and managing waste (recycle, reuse, safe disposal)                               |                     |
| Reducing energy usage (energy efficient equipment, low energy lighting, utilising solar panels) |                     |
| Reducing water usage and other resources  |                     |
| Preventing pollution  |                     |
| Using disposable items  |                     |
| Using recycled, eco-friendly furniture  |                     |
| Using low-chemical paint  |                     |
| Using organic and allergy-free products   |                     |
| Using environmentally-friendly product packaging  |                     |
| Choosing responsible domestic products (Fairtrade tea and coffee)                               |                     |
| Encouraging carbon-reducing journeys to work  |                     |

\*Where specific legislation and regulations are stated, please make these relevant to your nation.



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**You must know and understand:**

| Diverse needs   |  | Portfolio reference |
|---|--|---------------------|
| Cultural  |  |                     |
| Religious   |  |                     |
| Age   |  |                     |
| Disability  |  |                     |
| Gender  |  |                     |
| Contra-indications which prevent  |  | Portfolio reference |
| Conjunctivitis  |  |                     |
| Chemotherapy  |  |                     |
| Trichotillomania  |  |                     |
| Recent eye surgery  |  |                     |
| Blepharitis   |  |                     |
| Eye infections  |  |                     |
| Contra-indications which restrict   |  | Portfolio reference |
| Psoriasis   |  |                     |
| Styes   |  |                     |
| Dry eye syndrome  |  |                     |
| Glaucoma  |  |                     |
| Contact lenses  |  |                     |
| Thyroid disturbance   |  |                     |
| Advice and recommendations  |  | Portfolio reference |
| Additional services   |  |                     |
| Additional products   |  |                     |
| The contra-actions that may occur and the action that clients should take |  |                     |
| Time intervals between services   |  |                     |