



VTCT



UHB174M

Set and dress hair

Y/615/0810

UHB174M_v2



Service portfolio

Learners must:

Produce a service portfolio that includes evidence of practical services carried out with proficiency. The service portfolio is an evidence requirement which must be completed prior to learners undertaking the practical assessment and graded synoptic assessment. VTCT specifies the services to be carried out and evidenced in the portfolio.

The service portfolio can be used as a confirmatory and formative assessment to prepare learners for the practical and synoptic assessments. The purpose of this portfolio is to evaluate learner performance and use the information gathered to shape and improve the learners performance in preparation for summative assessments.

Centres should consider the use of formative self and peer assessment as part of the learning journey. Whilst service portfolios are not graded, they may be sampled by the EQA.

Service portfolio

The service portfolio should contain evidence that learners have:

Performed a minimum of 8 finished styles	Portfolio reference
Covering at least 3 different hair classifications	
Covering classification ranges from a-c	
Performed styles that include all hair lengths	Portfolio reference
Long hair	
Medium hair (above and below shoulder)	
Short hair	
Used a minimum of 3 setting techniques	Portfolio reference
Using rollers with pins	
Spiral curling	
Pin curling to give volume	
Pin curling to give flat movement	
Created styles with all effects	Portfolio reference
Volume and lift	
Movement and curl	
Smoothing	



Used all of the sectioning and winding techniques	Portfolio reference
Point to root	
Root to point	
On base	
Off base	
Directional	
Brick	
Used all dressing techniques and effects	Portfolio reference
Curls	
Rolls	
Smoothing	
Back-combing	
Back-brushing	
Styling for a special occasion	
Part or full up do	
Used a minimum of 6 products	Portfolio reference
Heat protector	
Hairspray	
Mousse	
Cream	
Gel	
Serum/oil	
Setting lotion	
Wax	
Finishing sprays/mist/gloss	



Used all tools and equipment suitable for setting and dressing	Portfolio reference
Electrically heated drying equipment	
Rollers with pins	
Velcro rollers	
Non-conventional items (where appropriate), e.g. bendy rollers, rags	
Brushes (selection of appropriate brushes, e.g. smooth, styling)	
Combs	
Pin curl clips	
Sectioning clips	
Setting net	
Grips and pins	
Hair decoration	
Ear protectors	
Considered all factors and influences	Portfolio reference
Hair characteristics	
Hair classifications	
Hair cut	
Hair length	
Head, face and body shape	
Client requirements and lifestyle	
Occasion for which the style is required	
Provided all aftercare advice and recommendations	Portfolio reference
How to maintain the look	
Time interval between salon appointments	
Additional products and services	

<i>Assessor</i>	<i>Learner</i>
Signature	Signature
Date	Date
<i>IQA (if sampled)</i>	<i>EQA (if sampled)</i>
Signature	Signature
Date	Date



Feedback - Please use this space if required



Graded practical assessment

All practical mandatory units are graded. Employers have identified mandatory units as those which contain the primary practical skills and higher order cognitive skills required for employment.

- At the **Pass grade**, the key theme is proficient technical skills and safe performance, which will meet the minimum industry standards of practice.
- At the **Merit grade**, the emphasis is on excellent technical skills and techniques, organisational skills or communication skills, where these skills are deemed to be of seminal importance to employers, in a particular context.
- At the **Distinction grade**, where a finished product is an output of the practical activity, mastery of professional techniques, demonstrated via product evidence, is always an essential component of the criteria, as are higher order cognitive skills such as an ability to reflect upon and evaluate one's own performance and to justify the methods and techniques chosen.

The grading model used is analytical, non-compensatory and hurdle based.

Learners must:

LO4 - Be able to prepare for setting and dressing hair

LO5 - Be able to provide setting and dressing hair

Learners must carry out a complete set and dress service on a new client which will be observed, marked and graded by centre assessors. The grade achieved in the graded practical assessment will be the grade awarded for the unit. The graded practical assessment must take place in a real or realistic working environment on a real client.

At a minimum the graded practical assessment for this unit must cover:

Service	<ul style="list-style-type: none"> • Set and dress the hair – carried out on one new client (wet hair) using styling techniques and effects, performed in a commercial time appropriate to the client's hair type to produce a salon professional finish
Products, tools and equipment	<ul style="list-style-type: none"> • As a minimum – combs, brushes, sectioning clips/clamps, rollers, pins, pin curl clips if appropriate, electrical hood hairdrying equipment, appropriate products when hair is wet for hair type and when dry for finishing



For detailed information on the graded practical assessment you must refer to the section 6.5.1 of the Qualification Specification.

Graded practical assessment

Learners must meet all Pass Criteria to achieve a pass grade.

Pass Criteria	✓
LO4 Be able to prepare for setting and dressing hair	
P1 - Prepare and check self and the work area prior to setting and dressing hair	<input type="radio"/>
P2 - Prepare and check products, tools and equipment prior to setting and dressing hair	<input type="radio"/>
P3 - Prepare the client for setting and dressing hair	<input type="radio"/>
P4 - Explain and agree service outcomes with the client	<input type="radio"/>
P5 - Demonstrate effectiveness in the salon when performing setting and dressing services	<input type="radio"/>
LO5 Be able to provide setting and dressing hair	
P6 - Select products, tools and equipment to set and dress hair and create a finished style	<input type="radio"/>
P7 - Use safe and hygienic working methods throughout the service	<input type="radio"/>
P8 - Use products, tools and equipment to produce the desired outcome	<input type="radio"/>
P9 - Use a combination of setting techniques to achieve the desired outcome considering influencing factors	<input type="radio"/>
P10 - Use a combination of dressing techniques to achieve the desired outcome considering influencing factors	<input type="radio"/>
P11 - Provide in-service checks with the client	<input type="radio"/>
P12 - Set up the work area ready for the next service	<input type="radio"/>
P13 - Provide advice and recommendations to the client	<input type="radio"/>
P14 - Maintain accurate client records	<input type="radio"/>



Learners must meet all Pass Criteria and all Merit Criteria to achieve a merit grade.

Merit Criteria	✓
M1 - Adjust communication techniques to meet individual client needs	<input type="radio"/>
M2 - Promote products and additional services	<input type="radio"/>
M3 - Use a variety of techniques to meet individual client needs for the set and dress service	<input type="radio"/>

Learners must meet all Pass Criteria, all Merit Criteria and all Distinction Criteria to achieve a distinction grade.

Distinction Criteria	✓
D1 - Explain the choice of products, tools, equipment and techniques used during the service	<input type="radio"/>
D2 - Create a finished style that reflects the use of commercially skilled techniques	<input type="radio"/>

Grade achieved	Pass	Merit	Distinction
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

<i>Assessor</i>	<i>Learner</i>
Signature	Signature
Date	Date
<i>IQA (if sampled)</i>	<i>EQA (if sampled)</i>
Signature	Signature
Date	Date