



**VTCT**



**UHB172M**

*Cut ladies hair*

L/615/0805

UHB172M\_v2



# Service portfolio

## Learners must:

Produce a service portfolio that includes evidence of practical services carried out with proficiency. The service portfolio is an evidence requirement which must be completed prior to learners undertaking the practical assessment and graded synoptic assessment. VTCT specifies the services to be carried out and evidenced in the portfolio.

The service portfolio can be used as a confirmatory and formative assessment to prepare learners for the practical and synoptic assessments. The purpose of this portfolio is to evaluate learner performance and use the information gathered to shape and improve the learners performance in preparation for summative assessments.

Centres should consider the use of formative self and peer assessment as part of the learning journey. Whilst service portfolios are not graded, they may be sampled by the EQA.

## Service portfolio

The service portfolio should contain evidence that learners have:

<b>Performed 6 different hair cuts on different clients</b>	<b>Portfolio reference</b>
Covered at least 3 different hair classifications	
Covered different classification ranges	
<b>Performed styles that include all hair lengths</b>	<b>Portfolio reference</b>
2 one length looks – 1 above, 1 below the shoulders, including at least 1 fringe	
2 graduated looks – 1 long graduation, 1 short graduation including at least 1 fringe	
2 uniform layer styles	
<b>Used all products</b>	<b>Portfolio reference</b>
Water	
Detangling solution	
<b>Used all tools and equipment</b>	<b>Portfolio reference</b>
Scissors	
Razor	
Thinning scissors	
Combs	
Sectioning clips/clamps	
Neck brush	



<b>Used all equipment</b>	<b>Portfolio reference</b>
Water spray	
Mirror	
Gown	
Cutting collar/cape	
Hairdryer	
Back mirror	
<b>Used all cutting techniques</b>	<b>Portfolio reference</b>
Club cutting	
Freehand	
Scissor over comb	
Thinning	
<b>Considered all factors and influences</b>	<b>Portfolio reference</b>
Hair classification	
Hair characteristics	
Head and face shape and size	
Hair density	
Hair texture	
Elasticity	
Growth patterns	
Hair length	
Client lifestyle	
Client requirements	
<b>Used all finishing techniques</b>	<b>Portfolio reference</b>
Product application	
Styling	
Blow-dry and finish	



Provided all aftercare advice and recommendations	Portfolio reference
How to maintain the hair cut between appointments	
Time interval between hair cuts	
Use of aftercare products	
Additional services to enhance hair cut	

<b><i>Assessor</i></b>	<b><i>Learner</i></b>
Signature	Signature
Date	Date
<b><i>IQA (if sampled)</i></b>	<b><i>EQA (if sampled)</i></b>
Signature	Signature
Date	Date



*Feedback - Please use this space if required*

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# Graded practical assessment

All practical mandatory units are graded. Employers have identified mandatory units as those which contain the primary practical skills and higher order cognitive skills required for employment.

- At the **Pass grade**, the key theme is proficient technical skills and safe performance, which will meet the minimum industry standards of practice.
- At the **Merit grade**, the emphasis is on excellent technical skills and techniques, organisational skills or communication skills, where these skills are deemed to be of seminal importance to employers, in a particular context.
- At the **Distinction grade**, where a finished product is an output of the practical activity, mastery of professional techniques, demonstrated via product evidence, is always an essential component of the criteria, as are higher order cognitive skills such as an ability to reflect upon and evaluate one's own performance and to justify the methods and techniques chosen.

The grading model used is analytical, non-compensatory and hurdle based.

## Learners must:

**LO4** - Be able to prepare for cutting ladies hair

**LO5** - Be able to provide services for cutting ladies hair

Learners must carry out a complete ladies hair cutting service which will be observed, marked and graded by centre assessors. The grade achieved in the graded practical assessment will be the grade awarded for the unit. The graded practical assessment must take place in a real or realistic working environment on a real client.

At a minimum the graded practical assessment for this unit must cover:

<b>Service</b>	<ul style="list-style-type: none"> <li>• 1 ladies hair cut</li> <li>• The hair must be shampooed or wet prior to the cutting service</li> <li>• At least 2cm should be removed and used as a guideline throughout the hair cut</li> <li>• The appropriate cutting method(s) used and carried out in a commercially viable time taking into consideration all classifications, characteristics and influencing factors to produce a basic salon professional finish</li> </ul>
<b>Products, tools and equipment</b>	<ul style="list-style-type: none"> <li>• Combs, sectioning clips/clamps, scissors, mirror</li> <li>• The hair cut can be finished and personalised once the hair has been dried</li> <li>• Product application such as a detangler to remove tangles from the hair at the beginning or during the hair cut, or water to maintain even wetness during the hair cut</li> </ul>



For detailed information on the graded practical assessment you must refer to the section 6.5.1 of the Qualification Specification.

## Graded practical assessment

Learners must meet all Pass Criteria to achieve a pass grade.

Pass Criteria	✓
<b>LO4 Be able to prepare for cutting ladies hair</b>	
<b>P1</b> - Prepare themselves, the client and the working area for the cutting service	<input type="radio"/>
<b>P2</b> - Prepare the client for services	<input type="radio"/>
<b>P3</b> - Explain and agree the hair cut with the client	<input type="radio"/>
<b>P4</b> - Demonstrate effectiveness in the salon when cutting ladies hair	<input type="radio"/>
<b>LO5 Be able to provide services for cutting ladies hair</b>	
<b>P5</b> - Select products, tools and equipment to complete the hair cut	<input type="radio"/>
<b>P6</b> - Use products, tools and equipment to produce the desired outcome	<input type="radio"/>
<b>P7</b> - Use a combination of techniques to achieve the desired outcome	<input type="radio"/>
<b>P8</b> - Provide in-service checks with the client	<input type="radio"/>
<b>P9</b> - Follow safe and hygienic methods of working	<input type="radio"/>
<b>P10</b> - Provide aftercare advice and recommendations for the client	<input type="radio"/>
<b>P11</b> - Maintain accurate client records	<input type="radio"/>



**Learners must meet all Pass Criteria and all Merit Criteria to achieve a merit grade.**

Merit Criteria	✓
<b>M1</b> - Adjust communication techniques to meet individual client needs	<input type="radio"/>
<b>M2</b> - Provide advice and recommendations for products and additional services	<input type="radio"/>
<b>M3</b> - Use a variety of techniques to create an individual hairstyle	<input type="radio"/>

**Learners must meet all Pass Criteria, all Merit Criteria and all Distinction Criteria to achieve a distinction grade.**

Distinction Criteria	✓
<b>D1</b> - Explain the choice of methods, tools and techniques used during the hair cut	<input type="radio"/>
<b>D2</b> - The hair cut reflects a commercially skilled finish using basic techniques	<input type="radio"/>

Grade achieved	Pass	Merit	Distinction
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

<i><b>Assessor</b></i>	<i><b>Learner</b></i>
Signature	Signature
Date	Date
<i><b>IQA (if sampled)</b></i>	<i><b>EQA (if sampled)</b></i>
Signature	Signature
Date	Date