



# Grade assessment tracker

This tracker should be completed by assessors to confirm the grade at each attempt, as required by the learner. The second attempt opportunity can **ONLY** be used if the learner does not achieve a pass and this must be recorded in the table below.

- Mandatory units must be graded either **Fail - Pass - Merit - Distinction**
- Optional units can only be graded **Pass**
- Synoptic exam must be graded either **Fail - Pass - Merit - Distinction**

This record contributes to activity and information which can be sampled by the Assessor and sampled by the Internal Quality Assurer and External Quality Assurer.

Unit code	First assessment date	Grade	Second assessment (if required) date	Grade	Learner signature	Assessor initials	Employer (if present)	IQA signature (if present)
<b>Mandatory units</b>								
UCO28M								
UBT90M								
UBT109M								
UBT110M								
UBT111M								
UBT119M								
UBT113M								
UBT114M								
UBT115M								
UBT116M								
UBT117M								
<b>Optional unit(s)</b>								
UBT142X								
UCO33X								
UCO32X								
UCO31X								
UCO29X								
UCO30X								
UBT153X								
UBT143X								
<b>External examination</b>								
BT3ED5.EX1								
BT3ED5.EX2								
<b>Synoptic exam record</b>								
BT3ED5.SYN								

Second attempt opportunities must only be undertaken if the Learner's first attempt has been graded a Fail and there has been appropriate time allowed for the individual's further development and learning.



# Employer portfolio reference

This employer portfolio reference replaces the “Meaningful employer involvement requirement” table found in the Assessment Record for BT3ED5 - VTCT Level 3 Extended Diploma in Nail Technologies.

<b>Meaningful employer involvement requirement completed</b>	Yes	No
	<input type="radio"/>	<input type="radio"/>
<b>Portfolio reference</b>		

**Full details and guidance on the VTCT requirement for employer involvement in the assessment can be found in section 5.7 of the Qualification Specification BT3ED5 - VTCT Level 3 Extended Diploma in Nail Technologies.**

Description of employer/industry practitioner involvement in assessment:

## ***Assessor***

Signature

Date

## ***Learner***

Signature

Date

## ***IQA (if sampled)***

Signature

Date

## ***EQA (if sampled)***

Signature

Date