



Grade assessment tracker

This tracker should be completed by assessors to confirm the grade at each attempt, as required by the learner.

The second attempt opportunity can **ONLY** be used if the learner does not achieve a pass and this must be recorded in the table below.

- Mandatory units must be graded either **Fail - Pass - Merit - Distinction**
- Synoptic exam must be graded either **Fail - Pass - Merit - Distinction**

This record contributes to activity and information which can be sampled by the Assessor and sampled by the Internal Quality Assurer and External Quality Assurer.

Unit code	First assessment date	Grade	Second assessment (if required) date	Grade	Learner signature	Assessor initials	Employer (if present)	IQA signature (if present)
Mandatory units								
UCO34M								
UBT205M								
UBT201M								
UBT207M								
UBT208M								
UBT212M								
UBT204M								
UBT209M								
UBT211M								
UBT210M								
UBT213M								
External examination								
BT2D2.EX1								
BT2D2.EX2								
Synoptic exam record								
BT2D2.SYN								

Second attempt opportunities must only be undertaken if the Learner's first attempt has been graded a Fail and there has been appropriate time allowed for the individual's further development and learning.



Employer portfolio reference

This employer portfolio reference replaces the “Meaningful employer involvement requirement” table found in the Assessment Record for BT2D2 - VTCT Level 2 Diploma in Beauty Counter Consultancy.

	Yes	No
Meaningful employer involvement requirement completed	<input type="radio"/>	<input type="radio"/>
Portfolio reference		

Full details and guidance on the VTCT requirement for employer involvement in the assessment can be found in section 5.7 of the Qualification Specification BT2D2 - VTCT Level 2 Diploma in Beauty Counter Consultancy.

Description of employer/industry practitioner involvement in assessment:

Assessor	Learner
Signature	Signature
Date	Date
IQA (if sampled)	EQA (if sampled)
Signature	Signature
Date	Date