

# VTCT Level 3 NVQ Award in Airbrush Make-Up

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Operational start date:	<b>1 November 2011</b>
Credit value:	<b>8</b>
Total Qualification Time (TQT):	<b>80</b>
Guided learning hours (GLH):	<b>62</b>
Qualification number:	<b>600/3448/8</b>

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## Statement of unit achievement

By signing this statement of unit achievement you are confirming that all learning outcomes, assessment criteria and range statements have been achieved under specified conditions and that the evidence gathered is authentic.

This statement of unit achievement table must be completed prior to claiming certification.

Unit code	Date achieved	Learner signature	Assessor initials	IQA signature (if sampled)
Mandatory unit				
UB30B12				

# The qualification

## Introduction

This qualification is about providing airbrush make-up to the face and body. You will need to show that you can carry out a variety of airbrush make-up designs and techniques. The ability to use a range of airbrushing products and additional items is also required. The accurate use and maintenance of equipment is an essential aspect of this qualification.

To carry out this qualification you will need to maintain effective health, safety and hygiene throughout your work.

You will also need to maintain your personal appearance and good communication with clients.

The main outcomes of the qualification are:

1. Maintain safe and effective methods of working when providing airbrush make-up
2. Consult, plan and prepare for airbrush make-up
3. Apply airbrush make-up
4. Provide aftercare advice

## National Occupational Standards (NOS)

This qualification has been mapped to the relevant NOS, and is regulated on the Regulated Qualifications Framework.

This qualification is approved and supported by the Hairdressing and Beauty Industry Authority (HABIA), the standard setting body for hair, beauty, nails and spa qualifications.

## Prerequisites

Learners who wish to undertake this qualification must also achieve the VTCT (ITEC) Level 2 Award in Infection Prevention (COVID-19) for Make-up Services qualification or a regulated equivalent.

Your centre will have ensured that you have the required knowledge, understanding and skills to enrol and successfully achieve this qualification.



## Progression

On completion of this qualification you may choose to undertake further study; qualifications you could progress to include:

- VTCT Level 3 NVQ Diploma in Beauty Therapy General
- VTCT Level 3 NVQ Diploma in Beauty Therapy Make-Up
- VTCT Level 3 NVQ Diploma in Beauty Therapy Massage

# Qualification structure

## Total credits required - 8

All mandatory units must be completed.

### Mandatory unit - 8 credits

VTCT unit code	Ofqual unit reference	Unit title	Credit value	GLH
UB30B12	T/600/8755	Plan and provide airbrush make-up	8	62

# Guidance on assessment

This book contains the mandatory units that make up this qualification. Optional units will be provided in additional booklets (if applicable). Where indicated, VTCT will provide assessment materials. Assessments may be internal or external. The method of assessment is indicated in each unit.

## Internal assessment

*(any requirements will be shown in the unit)*

Assessment is set, marked and internally quality assured by the centre to clearly demonstrate achievement of the learning outcomes. Assessment is sampled by VTCT external quality assurers.

## External assessment

*(any requirements will be shown in the unit)*

Externally assessed question papers completed electronically will be set and marked by VTCT.

Externally assessed hard-copy question papers will be set by VTCT, marked by centre staff and sampled by VTCT external quality assurers.

## Assessment explained

VTCT qualifications are assessed and verified by centre staff. Work will be set to improve your practical skills, knowledge and understanding. For practical elements, you will be observed by your assessor. All your work must be collected in a portfolio of evidence and cross-referenced to requirements listed in this record of assessment book.

Your centre will have an internal quality assurer whose role is to check that your assessment and evidence is valid and reliable and meets VTCT and regulatory requirements.

An external quality assurer, appointed by VTCT, will visit your centre to sample and quality-check assessments, the internal quality assurance process and the evidence gathered. You may be asked to attend on a different day from usual if requested by the external quality assurer.

This record of assessment book is your property and must be in your possession when you are being assessed or quality assured. It must be kept safe. In some cases your centre will be required to keep it in a secure place. You and your course assessor will together complete this book to show achievement of all learning outcomes, assessment criteria and ranges.



## Creating a portfolio of evidence

As part of this qualification you are required to produce a portfolio of evidence. A portfolio will confirm the knowledge, understanding and skills that have been learned. It may be in electronic or paper format.

Your assessor will provide guidance on how to prepare the portfolio of evidence and how to show practical achievement, and understanding of the knowledge required to successfully complete the qualification. It is this booklet along with the portfolio of evidence that will serve as the prime source of evidence for this qualification.

Evidence in the portfolio may take the following forms:

- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies

All evidence should be documented in the portfolio and cross referenced to the outcomes. Constructing the portfolio of evidence should not be left to the end of the course.

# Unit assessment methods

This section provides an overview of the assessment methods that make up each unit in this qualification. Detailed information on assessment is provided in each unit.

Mandatory unit				
		External	Internal	
VTCT unit code	Unit title	Question paper(s)	Observations	Portfolio of Evidence
UB30B12	Plan and provide airbrush make-up	1	✓	✓

# Unit glossary

	Description
<b>VTCT product code</b>	All units are allocated a unique VTCT product code for identification purposes. This code should be quoted in all queries and correspondence to VTCT.
<b>Unit title</b>	The title clearly indicates the focus of the unit.
<b>National Occupational Standards (NOS)</b>	NOS describe the skills, knowledge and understanding needed to undertake a particular task or job to a nationally recognised level of competence.
<b>Level</b>	Level is an indication of the demand of the learning experience; the depth and/or complexity of achievement and independence in achieving the learning outcomes.
<b>Credit value</b>	This is the number of credits awarded upon successful achievement of all unit outcomes. Credit is a numerical value that represents a means of recognising, measuring, valuing and comparing achievement.
<b>Guided Learning Hours (GLH)</b>	The activity of a learner in being taught or instructed by - or otherwise participating in education or training under the immediate guidance or supervision of - a lecturer, supervisor, tutor or other appropriate provider of education or training.
<b>Total qualification time (TQT)</b>	The number of hours an awarding organisation has assigned to a qualification for Guided Learning and an estimate of the number of hours a learner will reasonably be likely to spend in preparation, study, or any other form of participation in education or training. This includes assessment, which takes place as directed - but, unlike Guided Learning, not under the immediate guidance or supervision of - a lecturer, supervisor, tutor or other appropriate provider of education or training.
<b>Observations</b>	This indicates the minimum number of observations required to achieve the unit.
<b>Learning outcomes</b>	The learning outcomes are the most important component of the unit; they set out what is expected in terms of knowing, understanding and practical ability as a result of the learning process. Learning outcomes are the results of learning.
<b>Evidence requirements</b>	This section provides guidelines on how evidence must be gathered.
<b>Maximum service times</b>	The maximum time specified by Habia in which a particular service or practical element must be completed.
<b>Observation outcome</b>	An observation outcome details the practical tasks that must be completed to achieve the unit.
<b>Knowledge outcome</b>	A knowledge outcome details the theoretical requirements of a unit that must be evidenced through oral questioning, a mandatory written question paper or portfolio of evidence.
<b>Assessment criteria</b>	Assessment criteria set out what is required, in terms of achievement, to meet a learning outcome. The assessment criteria and learning outcomes are the components that inform the learning and assessment that should take place. Assessment criteria define the standard expected to meet learning outcomes.
<b>Range</b>	The range indicates what must be covered. Ranges must be practically demonstrated in parallel to the unit's observation outcomes.



# UB30B12

## Plan and provide airbrush make-up

This unit is about providing airbrush make-up for the face and body. You will need to show that you can carry out a variety of airbrush make-up designs and techniques. The ability to use a range of airbrushing products and additional items is also required. The accurate use and maintenance of equipment is an essential aspect of this unit.

To carry out this unit you will need to maintain effective health, safety and hygiene throughout your work. You will also need to maintain your personal appearance and good communication with clients.

NOS

**B12**

Level

**3**

Credit value

**8**

GLH

**62**

Observations

**4**

External paper(s)

**1**



# Plan and provide airbrush make-up

## Learning outcomes

On completion of this unit you will:

1. Be able to maintain safe and effective methods of working when providing airbrush make-up
2. Be able to consult, plan and prepare for airbrush make-up
3. Be able to apply airbrush make-up
4. Understand organisational and legal requirements
5. Understand how to work safely and effectively when providing airbrush make-up services
6. Understand how to consult, plan and prepare for airbrush make-up
7. Understand airbrush make-up equipment, products and techniques
8. Understand the application of airbrush make-up
9. Understand the aftercare advice to provide for airbrush make-up services

## Evidence requirements

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate that you have met the standard for planning and providing airbrush make-up.
3. Your assessor will observe your performance on **at least 4 separate occasions, which must include a full, straight face airbrush make-up.**
4. From the range, you must show that you have:
  - used all types of airbrush make-up
  - used all the consultation techniques
  - created all the types of airbrush designs
  - covered all areas of application
  - dealt with **at least 1** of the necessary actions\*
  - used all the types of resources
  - used all the airbrushing techniques
  - given all the types of advice.

*\* However, you must prove to your assessor that you have the necessary knowledge, understanding and skills to be able to perform competently in respect of all the items in these ranges.*
5. It is likely most evidence of your performance will be gathered from the observations made by your assessor, but you may be required to produce other evidence to support your performance if your assessor has not been present.
6. Knowledge and understanding in this unit will be assessed by an external paper. The criteria that make up this paper are highlighted in white throughout this unit. **There is one external paper that must be achieved.**

# Achieving observations and range

## Achieving observation outcomes

Your assessor will observe your performance of practical tasks. The minimum number of observations required is indicated in the evidence requirements section of this unit.

Criteria may not always naturally occur during a practical observation. In such instances you will be asked questions to demonstrate your competence in this area. Your assessor will document the criteria that have been achieved through oral questioning.

Your assessor will sign off an outcome when all criteria have been competently achieved in a single client service.

## Maximum service times

The following maximum service times apply to this unit:

Full face straight airbrush make-up 30 minutes

## Achieving range

The range section indicates what must be covered. Ranges must be practically demonstrated as part of an observation. Your assessor will document the portfolio reference once a range has been competently achieved.



# Observations

## Outcome 1

### Be able to maintain safe and effective methods of working when providing airbrush make-up

You can:

- a. Set up and maintain the work area to meet legal, hygiene and service requirements
- b. Clean airbrush tools and equipment and reassemble using the correct methods
- c. Use accepted industry hygiene and safety practices throughout the service
- d. Position equipment, materials, yourself and the client to meet the needs of the service
- e. Respect the person's modesty, privacy and any sensitivities regarding their appearance
- f. Complete the service within a commercially viable time
- g. Dispose of waste correctly
- h. Leave the treatment area in a suitable condition for future services
- i. Keep client records up to date, accurate, easy to read and signed by the client and practitioner

*\* May be assessed through oral questioning.*

Observation	1	2	3	4
Criteria questioned orally				
Date achieved				
Portfolio reference				
Learner signature				
Assessor initials				



## Outcome 2

### Be able to consult, plan and prepare for airbrush make-up

You can:

- a. Use effective consultation techniques
- b. Research ideas on themes for the design plan using suitable sources of information
- c. Produce a plan that clearly takes into account the airbrush design
- d. Obtain signed, written and informed consent from the client, or from a parent or guardian if the client is a minor\*
- e. Identify any contra-indications to airbrush make-up by questioning the client
- f. Take the necessary action in response to any identified contra-indications\*
- g. Protect the person's clothing, hair and accessories throughout the service
- h. Cleanse the skin prior to the application of airbrush make-up
- i. Select airbrush make-up to suit the skin type and condition of the person and the agreed airbrush design

\*May be assessed through oral questioning.

Observation	1	2	3	4
Criteria questioned orally				
Date achieved				
Portfolio reference				
Learner signature				
Assessor initials				





## Outcome 3

### Be able to apply airbrush make-up

You can:

- a. Use equipment, airbrush make-up and resources suitable for the agreed design plan and following manufacturers' instructions
- b. Test the pressure and operation of the spray gun prior to use
- c. Use airbrushing techniques in a controlled way and at the correct distance from the body to achieve the desired effect
- d. Apply airbrush make-up in the correct sequence to achieve the desired effect
- e. Use conventional make-up, as required
- f. Finish the application to complement the desired look and to the agreed design plan
- g. Give the client suitable aftercare advice

*\* May be assessed through oral questioning.*

Observation	1	2	3	4
Criteria questioned orally				
Date achieved				
Portfolio reference				
Learner signature				
Assessor initials				

# Range



You must practically demonstrate you have:

<b>Used <b>all</b> types of airbrush make-up</b>	<b>Portfolio reference</b>
Silicone based	
Water based	
Alcohol based	
<b>Used <b>all</b> the consultation techniques</b>	<b>Portfolio reference</b>
Questioning	
Visual	
Manual	
<b>Created <b>all</b> the types of airbrush designs</b>	<b>Portfolio reference</b>
Contouring	
Tattooing	
3D	
High fashion	
Fantasy	
Full straight make-up	
<b>Covered <b>all</b> areas of application</b>	<b>Portfolio reference</b>
Face	
Hair	
Body	
<b>Dealt with <b>at least 1</b> of the necessary actions</b>	<b>Portfolio reference</b>
Encouraging the client to seek medical advice	
Explaining why the service cannot be carried out	
Modification of the service	





You must practically demonstrate you have:

Used <b>all</b> the types of resources	Portfolio reference
Masking tape	
Stencils	
Brushes	
Used <b>all</b> the airbrushing techniques	Portfolio reference
Colour fading	
Blending	
Highlighting and shading	
Stencilling	
Masking	
Freehand	
Pulsing	
Back bubbling	
Even colour washing	
Given <b>all</b> the types of advice	Portfolio reference
Suitable make-up removal techniques	
Expected longevity of make-up	
Those activities to avoid	

# Developing knowledge

## Achieving knowledge outcomes

You will be guided by your tutor and assessor on the evidence that needs to be produced. Your knowledge and understanding will be assessed using the assessment methods listed below:

- Observed work
- Witness statements
- Audio-visual media
- Evidence of prior learning or attainment
- Written questions
- Oral questions
- Assignments
- Case studies

Where possible your assessor will integrate knowledge outcomes into practical observations through oral questioning.

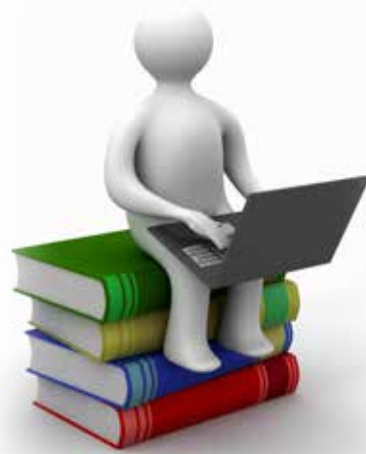
## Achieving the external paper

The external paper will test your knowledge of the criteria highlighted in white. **A pass mark of 70% must be achieved.** Criteria not achieved will be identified to your tutor/assessor. You will then be orally questioned or asked to produce other forms of evidence as **all unit criteria must be achieved.**

Your assessor will complete the table below when the 70% pass mark has been achieved.

Paper	Date achieved	Assessor initials
1 of 1		

# Knowledge



## Outcome 4

### Understand organisational and legal requirements

You can:	Portfolio reference / Assessor initials*
a. Explain own responsibilities under relevant health and safety legislation	
b. Explain the importance of not discriminating against clients with illnesses and disabilities	
c. Explain why minors should not be given services without informed and signed parental or guardian consent	
d. Explain why it is important, when treating minors under 16 years of age, to have a parent or guardian present	
e. Explain the legal significance of gaining signed informed consent to treatment	
f. Explain own responsibilities and reasons for maintaining personal hygiene, protection and appearance according to accepted industry and organisation requirements	
g. Explain the importance of and reasons for keeping and storing client records	
h. Explain the importance of completing the application in a commercially viable time	
i. State the pricing structures for airbrush make-up services	

\* Assessor initials to be inserted if orally questioned.

Requirements highlighted in white are assessed in the external written paper.



## Outcome 5

### Understand how to work safely and effectively when providing airbrush make-up services

You can:	Portfolio reference / Assessor initials*
a. Describe how to effectively set up the work area and position equipment and materials safely for airbrush make-up application	
b. Explain the necessary environmental conditions for airbrush make-up application and why they are important	
c. Explain how to dismantle, clean, disinfect and reassemble tools and equipment for airbrush make-up application	
d. Describe the protective equipment that should be available and why it is important to use it	
e. Explain why it is important to maintain standards of hygiene and the principles for avoiding cross-infection	
f. Describe how to prepare and correctly position the client for an airbrush make-up application	
g. Explain how to avoid potential discomfort and injury	
h. Describe how to minimise and dispose of waste from services	
i. Describe the condition in which the work area should be left and why this is important	

\* Assessor initials to be inserted if orally questioned.

Requirements highlighted in white are assessed in the external written paper.



## Outcome 6

### Understand how to consult, plan and prepare for airbrush make-up

You can:	Portfolio reference / Assessor initials*
a. Explain the importance of detailed and accurate planning and how to create a make-up design plan	
b. Explain the importance of specifying necessary resources	
c. Explain the importance of creating a design portfolio to promote airbrush make-up	
d. Explain how to use effective consultation techniques	
e. Explain how to give effective advice and recommendations to clients	
f. Explain why it is important to encourage and allow time for clients to ask questions	
g. Explain why it is important to encourage clients with contra-indications to seek medical advice	
h. Explain the importance of not naming specific contra-indications when encouraging clients to seek medical advice	
i. Explain the importance of recognising contra-indications and the restrictions to airbrush make-up	
j. Explain why it is important to respect a person's modesty, privacy and any sensitivities they may have relating to their physical appearance	
k. Explain the possible contra-actions which may occur during airbrushing and how to deal with them	

\* Assessor initials to be inserted if orally questioned.

Requirements highlighted in white are assessed in the external written paper.



## Outcome 7

### Understand airbrush make-up equipment, products and techniques

You can:	Portfolio reference / Assessor initials*
a. Explain how to dismantle, clean, maintain and reassemble airbrush equipment and associated accessories	
b. Explain the problems that can occur with airbrush equipment and how to correct them	
c. Explain the meaning of PSI and the potential risks associated with the use of pressurised airbrush equipment	
d. Explain the importance of using equipment with a pressure gauge	
e. Summarise the types of products and equipment available for airbrushing and their features, and how and when to use them	
f. Explain the differences between cup feed and gravity feed airbrushes and when to use them	

\* Assessor initials to be inserted if orally questioned.

Requirements highlighted in white are assessed in the external written paper.



## Outcome 8

### Understand the application of airbrush make-up

You can:	Portfolio reference / Assessor initials*
a. Explain how to match and apply airbrush make-up to different skin types, skin tones and conditions	
b. Explain how to select and use airbrush products to enhance face and body shapes	
c. Compare the skin characteristics and skin types of the different client groups and how to select products and tones to suit them	
d. Explain the basic principles of complementary colour theory	
e. Explain how to blend and mix products and colours	
f. Evaluate how lighting affects the perception of colour and its influence on the effect of make-up	
g. Explain the reasons for matching lighting with the occasion the make-up will be worn	
h. Explain how to correct excessive redness when using airbrush make-up	
i. Explain how to disguise minor skin imperfections using airbrush make-up	

\* Assessor initials to be inserted if orally questioned.

Requirements highlighted in white are assessed in the external written paper.





## Outcome 8 (continued)

### Understand the application of airbrush make-up

You can:	Portfolio reference / Assessor initials*
j. Explain the limitations of airbrush make-up	
k. Summarise when and how to carry out airbrushing techniques and the effects that can be created	
l. Explain when, how and why to vary the PSI according to the effect to be created and the part of the body being airbrushed	
m. Explain how distance of the airbrush from the body and pressure can affect the coverage and density of colour	
n. Explain the occasions on which it would be preferable to use conventional make-up techniques	
o. Explain the importance of omitting certain areas of the face when applying airbrushing techniques	
p. Explain the sequence in which airbrush and conventional make-up products should be applied	
q. Summarise the type of problems that can occur during airbrush make-up application and how to correct them	

\* Assessor initials to be inserted if orally questioned.

Requirements highlighted in white are assessed in the external written paper.





## Outcome 9

### Understand the aftercare advice to provide for airbrush make-up services

You can:	Portfolio reference / Assessor initials*
a. Describe make-up removal techniques	
b. Explain how long airbrush make-up can be expected to last	
c. Explain the activities to avoid after a service and why	

\* Assessor initials to be inserted if orally questioned.

Requirements highlighted in white are assessed in the external written paper.

# Notes

Use this area for making notes and drawing diagrams



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