

Learner name:	Date:
Client name:	New client / regular client
Service cost:	


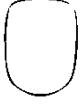




Client consultation Colour correction Creative colour and lighten Creative hair cut Creative hair up Creative perm & neutralise Creative style & dress Cut men's hairstyles Extensions Hair & scalp treatments Relaxing services	Service overview (occasion, service times) E.g.; Photo shoot, style and finish – 3hrs
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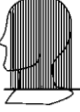
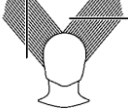


Hair Classifications	Texture		
Type 1 - Straight Hair	1a Fine	1b Medium	1c Course
	Straight	Straight with volume	Straight difficult hair
Type 2 - Wavy Hair	2a Fine	2b Medium	2c Course
	'S' pattern	Frizzy 'S' pattern	Very frizzy 'S' pattern
Type 3 - Curly Hair	3a Fine	3b Medium	3c Coarse
	Soft curl	Loose curl	Tight curl
Type 4 - Very Curly Hair	4a Fine	4b Medium	4c Coarse
	Tightly coiled curl pattern	Z pattern & spring curl	Tight Z pattern

Considered all influencing factors:					
Density (amount of hair)	Thick	Medium	Thin		
Hair Length	Above shoulder	Below Shoulder	One length	Layered	Fringe
% of White Hair	None	10%	25%	50%	75%
Skin Tone	Warm	Neutral	Cool	Ash	
Hair Condition	Normal	Heat damage	Chemical damage	Product build up	Environmentally damaged
Scalp Condition	Normal	Oily	Dandruff	Dry	Product build up
Chemically Treated	Virgin	Previously Permed	Previously coloured	Previously hi-lighted	Previously relaxed
Growth Patterns	Cowlick	Widows peak	Nape Whorl	Double crown	Male pattern baldness
Temperature	Added heat	No heat			

Contra-indications - Will they affect the service:	Advice Given / Actions Taken	
History of allergic reaction to colour	Yes	No
Scalp sensitivity	Yes	No
Other known allergies	Yes	No
Skin disorders and diseases	Yes	No
Incompatibility of products	Yes	No
Medical history	Yes	No
Medical advice or instructions	Yes	No
Evident hair damage	Yes	No
Cuts & abrasions	Yes	No
Recent injuries/scar tissue	Yes	No
Removal of extensions/plaits	Yes	No
Client lifestyle	Yes	No
Head and body shape	Yes	No
Transition	Yes	No
Amount of re-growth	Yes	No
Piercings	Yes	No

Advice and guidance:			Advice given / Actions taken	
Referral to sources of support in line with salon procedure	Yes	No		
Offering information, advice and guidance	Yes	No		
Referral to alternative sources of support	Yes	No		
Advised on cost and frequency of maintenance	Yes	No		
Advised on limitations to other services	Yes	No		
Advised on changes to their existing hair care regime	Yes	No		

Personal Protective Equipment:								
Gown	Cutting collar	Towel	Cotton wool	Cape	Neck protection	Cap	Gloves	Apron
Face shapes:								
								
Oval	Square	Round	Heart	Oblong	Diamond			

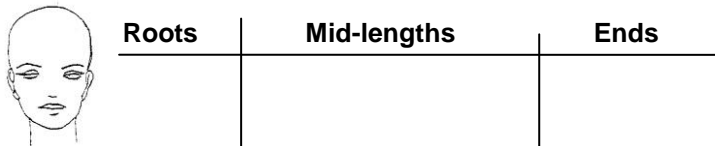
Type of hair cut:			
			
One length	Short graduation	Long graduation	Square layer
Combination hair cut		Disconnection	

Questioning and observation:			
Porosity test	Good	Average	Poor
Elasticity test	Good	Average	Poor
Incompatibility test	Negative reaction	Positive reaction	
Skin test	Negative reaction	Positive reaction	
Colour test	Achieved target result		
Development test	Achieved target result		
Pull test	Good	Average	Poor

Products used:					
Styling & Finishing products	Lotion	Mousse	Activator	Gel	Moisturiser
	Spray	Wax	Dressing cream	Serum	Oils
Colouring	Semi	Quasi	Permanent	Lightener	Toners
	Colour removers				
Perming	Barrier cream	Pre treatment	Perming straightening lotions	Neutraliser	Post treatment conditioners
Relaxing	Sodium relaxer	Non-sodium relaxer	Scalp protectors	Pre / post treatments	Normalising shampoo
Specialist hair and scalp treatments	Oils	Creams	Lotions	Spirit based product	Treatment shampoos
	Treatment conditioners				

Techniques used:						
Creative cutting	Wet	Dry				
	Graduating	Layering	Tapering	Club cutting	Scissor-over-comb	
	Clipper-over-comb	Thinning	Freehand	Texturising	Disconnecting	
	Men's cutting	Uniform	Graduation	Square layer	Covering the ear	Around the ear
	With fringe	Natural	Square	Round	full neckline	
Styling and dressing	Conventional	Non-conventional				
	Setting	Blow-drying	Pin-curl	Finger-waving	Heated styling	
	Root to point	Point to root	Curling	Waving	Straightening	
	Blending in	Barrel curl	Half curl	Spiral curl	Tonging	
	Brick	Directional	Spiral curling	On / off base	Pin curling	
	Rolls	Pleats	Knots	Twists	Plaits	
	Curls	Woven effect	Backcombing	Back brushing	Wrapping	
Colouring and lightening / Colour correction	Slicing	Block colour	Weaving	Full head	Re-growth	
	Block lighten partial head	Restore depth/tone	Neutralise colour tone	Colour resistant hair	Pre-pigmentation	
	Remove artificial colour	Remove colour bands	Re-colour lightened hair using pre-pig	Re-colour artificially removed colour	Correct high/low lights	
Perming	Piggyback	Spiral	Weaving	Root	Hopscotch	
	Double wind	Root lifted	waved	corkscrewed	Textured curl	
Relaxing	Correcting under processed	Partial head	Variable texture same head	Relaxing coloured hair		
	Degree of relaxation:					
Extensions	Short term	Long term	Artificial	Human	Partial	
	Full head					
Specialist hair and scalp treatments Techniques & conditions	Effleurage	Petrissage	Vibration			
	Dry scalp	Oil scalp	Sensitised scalp	Scaling scalp	Hair loss (general thinning)	
	Pityriasis capitis	Chemically damaged hair	Environmentally damaged hair	Physically damaged hair		
Creative hairdressing	Photographic	Shows	Competition work	Based on a theme	Avant-garde	
	photographer	Line manager	Make-up artist	colleagues	Show audience	
	Competition judges					

Using the ICC numbering system identify the present colour of hair:



Quantity of colour product used	¼ tube	½ tube	¾ tube	whole tube		
Quantity of lightening product used						
Peroxide strength used	2%	4%	6%	9%	12%	other
Mixing ratios						
Sequence						

NVQ Level 3 Consultation Sheet - Women's

Portfolio Reference:

Equipment used:								
Cutting comb	Wide tooth comb	Tail comb	Dressing comb	Scissors	Thinning scissors	Clipper	Clipper attachment	Razors
Curling Tongs	Straighteners	Hand dryer	Diffuser	Nozzle	Pressing comb	Round brush	Paddle / flat brush	Vent brush
Hood dryer	Heated rollers	Rollers	Pin clips	High frequency	Vibro massage	Bowl and brush	Heat accelerator	Steamer
Clothes	Accessories	Make-up	Hooks	Clips	Flat iron	C-irons	Barrel curl iron	Pencil iron
Oven	Heat testing materials	Needles & thread	Wig cap	Plastic hair cover	Glue	Gel	Application gun	Spritz
Other:								

Promote additional products and services to clients:			Action taken:	
Products	Yes	No		
Services	Yes	No		

Advice given to client:			Advice given:	
Use of equipment at home	Yes	No		
Use of products at home	Yes	No		
Time interval between services	Yes	No		
Time interval between services	Yes	No		
Present/future products and services	Yes	No		

Areas for future development:	Assessors comments:	
Service	<input type="checkbox"/>	
Techniques	<input type="checkbox"/>	
Timing	<input type="checkbox"/>	
Communication	<input type="checkbox"/>	
Client care	<input type="checkbox"/>	
Other	<input type="checkbox"/>	

Working progress



Competent



Assessors Initials:

Student Signature:

IV Signature:

Client Signature:

Comments on service: