

<b>Learner name:</b>	<b>Date:</b>
<b>Client name:</b>	<b>New client / regular client</b>
<b>Service cost:</b>	


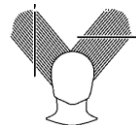

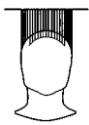
<b>Attach hair</b> <b>Chemical re-arranger</b> <b>Colour and lighten</b> <b>Cut hair</b> <b>Hair up</b> <b>Perm &amp; neutralise</b> <b>Plaiting &amp; twisting</b> <b>Relax hair</b> <b>Remove extensions</b> <b>Shampoo / condition</b> <b>Styling &amp; finish</b> <b>Set &amp; dress</b> <b>Treatment</b>	Service overview (occasion, service times) E.g.; Wedding Shampoo and condition - 15 mins (long hair) Style and finish – 35 mins
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Hair Classifications	Texture		
Type 1 - Straight Hair	1a Fine	1b Medium	1c Course
	Straight	Straight with volume	Straight difficult hair
Type 2 - Wavy Hair	2a Fine	2b Medium	2c Course
	'S' pattern	Frizzy 'S' pattern	Very frizzy 'S' pattern
Type 3 - Curly Hair	3a Fine	3b Medium	3c Coarse
	Soft curl	Loose curl	Tight curl
Type 4 - Very Curly Hair	4a Fine	4b Medium	4c Coarse
	Tightly coiled curl pattern	Z pattern & spring curl	Tight Z pattern

Considered all influencing factors:					
Density (amount of hair)	Thick	Medium	Thin		
Hair Length	Above shoulder	Below Shoulder	One length	Layered	Fringe
% of White Hair	None	10%	25%	50%	75%
Skin Tone	Warm	Neutral	Cool	Ash	
Hair Condition	Normal	Heat damage	Chemical damage	Product build up	Environmentally damaged
Scalp Condition	Normal	Oily	Dandruff	Dry	Product build up
Chemically Treated	Virgin	Previously Permed	Previously coloured	Previously hi-lighted	Previously relaxed
Growth Patterns	Cowlick	Widows peak	Nape Whorl	Double crown	Male pattern baldness

Face shapes:					
<b>Oval</b>	<b>Square</b>	<b>Round</b>	<b>Heart</b>	<b>Oblong</b>	<b>Diamond</b>
<b>Will the contra-indications affect the service:</b>			<b>Advice given / Actions taken</b>		
History of allergic reaction to colour	<b>Yes</b>	<b>No</b>			
Other known allergies	<b>Yes</b>	<b>No</b>			
Skin disorders and diseases	<b>Yes</b>	<b>No</b>			
Incompatibility of products on hair	<b>Yes</b>	<b>No</b>			
Medical history	<b>Yes</b>	<b>No</b>			
Medical advice or instructions	<b>Yes</b>	<b>No</b>			
Evident hair damage	<b>Yes</b>	<b>No</b>			
Cuts & abrasions	<b>Yes</b>	<b>No</b>			
Recent injuries/scar tissue	<b>Yes</b>	<b>No</b>			
Removal of extensions/plaits	<b>Yes</b>	<b>No</b>			
Lifestyle	<b>Yes</b>	<b>No</b>			
Piercings	<b>Yes</b>	<b>No</b>			

Personal Protective Equipment:								
Gown	Cutting collar	Towel	Cotton wool	Cape	Neck protection	Cap	Gloves	Apron

Type of hair cut:			
			
One length	Short graduation	Long graduation	Uniform layer
			Square layer

Questioning and observation:			
Porosity test	Good	Average	Poor
Elasticity test	Good	Average	Poor
Incompatibility test	Negative reaction	Positive reaction	
Skin test	Negative reaction	Positive reaction	
Colour test	Achieved target result		
Development test	Achieved target result		
Pull test	Good	Average	Poor

Equipment used:
Bowl and brush   Clipper attachments   Clippers   Comb attachment   Curling Tongs   Cutting comb
Diffuser   Disconnectors   Dressing comb   Flat brush   Hand dryer   Heat accelerator   Heated rollers
High frequency   Hood dryer   Nozzle   Pin clips   Razors   Rollers with pins   Round brush   Scissors
Seam releasers   Steamer   Straighteners   Tail comb   T liners   Vent brush   Wide tooth comb
Other:

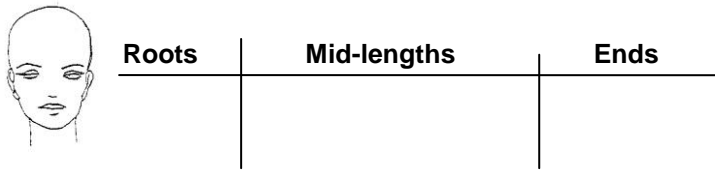
Techniques used during service:					
Shampoo / condition	Effleurage	Petrissage	Rotary	Friction	
Women's / men's cutting	Club cutting	Scissor-over-comb	Clipper-over-comb	Freehand	Texturising
	Thinning	Covering the ear	Around the ear	With fringe	
Men's necklines	Natural	Square	Round	full neckline	
Style and finish	Creating curl	Straightening	Smoothing	Creating movement	Creating volume
Setting and dressing	Brick	Directional	Spiral curling	On / off base	Rollering
	Wrap set	Root to point	Point to root	Back-brushing	Back-combing
	Pin curl volume	Pin curl flat	Rolls	Smoothing	Curls
Colouring	Full head quasi	Re-growth permanent colour	Full head permanent colour	Full head woven highlights / lowlights	Pulled through highlights / lowlights
Perming / chemical re-arranger	Basic	Directional	Brick		
Relaxing	Re-growth (4 to 8 weeks)	Re-growth (up to 12 week)	Virgin application	Hand application	Top /bottom application
Attach hair	up to 24 hours	24 hours to 6 weeks			
Hair extension removal	Short term extensions	Long term extensions	Quantity of added hair		
Plait and twist	Multiple cornrows	French plait	Fishtail plait	Two strand twists	Flat twists

**NVQ Level 2 Consultation Sheet - Women's**

Portfolio reference:

Products used during service:					
Shampooing	Normal	Oily	Product build up	Dry	Damaged
Conditioning	Surface	Penetrating	Scalp Treatment	Dandruff affected	
Scalp massage products	Oils	Creams	Treatment shampoo/conditioner	Spirit based	Lotions
Styling, setting and finishing products	Lotion	Mousse	Activator	Gel	Heat protector
	Spray	Wax	Cream	Serum	
Colouring	Toner	Semi	Quasi	Permanent	Lightener
Perming	Barrier cream	Pre / post treatment	Chemical rearranger	Perm lotion	Neutralisers
Relaxing	Sodium relaxer	Non-sodium relaxer	Scalp protectors	Pre / post treatments	Normalising shampoo

Using the ICC numbering system identify the present colour of hair:



Quantity of colour product used	¼ tube	½ tube	¾ tube	whole tube
Quantity of lightening product used				
Peroxide strength used	2%	4%	6%	9% 12% other
Mixing ratios				
Sequence				

Advice given to client:			Advice given:		
How to maintain look/service	Yes	No			
Additional services	Yes	No			
Additional products	Yes	No			
Time interval between services	Yes	No			
How lifestyle can affect durability	Yes	No			

Which health and safety acts were covered whilst completing the service(s):	
Act:	How:

Areas for future development:	Assessors comments:
Service	
Techniques	
Timing	
Communication	
Client care	
Other	

**Working progress**



Assessors Initials:

IV Signature:

Student Signature:

Client Signature:

**Competent**



Comments on service: